**South Yorkshire Chaplaincy & Listening Service**

**P/T Chaplain – 30 hours p’week**

**FTE role Salary: £26,119 pro-rata (£20,895.20 for 30 hours per week); 3% contribution to auto-enrolment pension scheme; pro-rata 25 days annual leave + bank holidays**

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| **Organisation** | South Yorkshire Chaplaincy and Listening Service |
| **Website** | www.sycls.co.uk |
| **Address** | Alpha House  10 Carver Street  Sheffield, S1 4FS |
| **Organisation Background Information** | We are a Christian-rooted charity (CIO 1174021) whose stated objective is ‘the preservation and protection of good physical and mental health through the provision of Chaplaincy and Listening Services and confidential Pastoral Care and advice for individuals both inside and outside the workplace throughout South Yorkshire.” At our core is the Christian ethos to care holistically for people, providing emotional, mental health and/or spiritual support as a one-off or on a continuing basis. Essentially, we are an independent, confidential service supporting people through the challenges of life.  We partner with organisations to support them in providing a culture and environment of holistic well-being for the people within their care; and empower local volunteers to engage with those facing life’s challenges. This means our (mostly volunteer) Listeners and Chaplains operate within a wide range of contexts: Primary and Secondary Care, Businesses, Engineering, Schools, Sports Clubs, Fire Service, working with Patients and their Families, Staff, Students, Local community. We work with organisations on an on-going basis but also respond to an organisation following a specific crisis or issue. In addition, we provide training in Chaplaincy and Listening Skills and other well-being related subjects.  Our partnership approach means emotional support is offered within a community context, not only supporting individuals, but supporting that workplace community to provide an enhanced culture of well-being. |
| **Chaplaincy Service Background** | One of the ways we partner with organisations is by providing on-site Chaplaincy Services. Our Chaplains visit an organisation to provide confidential pastoral care for the people within that organisation. This is a non-proselytizing service: we are ‘pro-actively pastoral, responsively spiritual’ with our Chaplains providing a Listening Ear, an Encouraging Word and a Supportive Act wherever they can, including religious care where appropriate and, if requested, prayer. |

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| **Project Background Information** | Based on the success of our services, we are finding the need is becoming greater than our capacity. Whilst we are committed to being pre-dominantly a volunteer-based charity, we recognise the need for staff Chaplains to respond quickly to our beneficiaries needs and ensure we are consistently providing a high level of support. The aim of this role is to provide Chaplaincy services within various different organisations, supporting some regular client organisations and responding to new requests in a speedy manner. |

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| **Primary Focus of this role** | *Key aims and objectives*  To provide a first class Chaplaincy Service for individuals within a range of Partner Organisations across South Yorkshire, offering pastoral, spiritual and, where appropriate, religious care to beneficiaries, regardless of faith or life stance. |
| **Overview of Role** | *What will the job entail (briefly)*  Provide an on-site relational Chaplaincy Service for Partner Organisations, which could include:   * Schools (for staff); * Hospices (for patients, families and potentially staff) * Psychiatric Hospital (for patients); * Fire Service (for Fire Fighters and staff); * and possibly Engineering and sports.   The role will include regular visits to a selection of organisations to build an ongoing relationship plus occasional visits to other sites where additional support and/or crisis-support has been requested.  Treat beneficiaries with respect and dignity, giving time and focus to listen to their situations.  Serve the community, pro-actively looking for ways to support the well-being of its members.  Offer information on other support, as appropriate, and be aware of issues to flag up subject to the relevant confidentiality and disclosure obligations.  Record outcomes and provide regular reports.  Co-operate and liaise with team colleagues, including liaison with volunteer Chaplains.  Attend regular SYCLS team meetings and supervision. The monthly SYCLS team meetings and supervision play a key role in feeling part of the SYCLS staff team.  Represent SYCLS in a positive manner.  Attend ongoing training, supervision and CPD events. |

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| **Chaplaincy Service** | *The Chaplaincy Services operate on the following basis:*  Chaplains visit our Partner Organisations at regular, pre-designated, times, visiting those areas previously agreed with the Organisation.  Chaplains are sensitive to the fact that this is the Partner Organisation’s workplace, stopping and chatting or moving on, dependent on the circumstances that day.  Chaplains are available to speak to individuals and provide a more focused pastoral and listening session, and where appropriate, seek to address their spiritual questions and concerns. This may include connecting the individual with other services, including a spiritual leader from their own faith and/or belief framework.  Records are kept on outcomes, safeguarding reporting and any need to break confidentiality (Chaplains sign confidentiality agreements and operate in line with safeguarding and disclosure policies). |
| **Expectations of Post-holder** | This role requires an empathic approach to people in distress.   * Passion for SYCLS vision, ethos and values * Warmth, sensitivity, compassionate and empathic listener * A faith that causes you to want to serve and support others. Ordination is not necessary, however there is an occupational requirement for the post-holder to be a Christian, in line with the Equality Act 2010 * In a good relationship and active in your local church community * Understanding of spirituality and supportive of an approach that is open to all faiths and none, respecting diversity. This will include connecting beneficiaries with a spiritual leader from their own faith where appropriate/requested and ensuring good relations are established with faith communities * Excellent people skills with both self-awareness and other-awareness in 1-1 and group settings, and an ability to work with a wide range of people * Flexible approach * Ability, and happy, to work in a small team, and independently * Comfortable liaising with external professionals, demonstrating an understanding of appropriate behaviour in professional environments * Demonstrates understanding and experience of working with people in distress * A real interest and desire to support people facing a range of life challenges * IT savvy for professional & friendly emails, occasional report writing, and producing outcomes. * Happy to travel to a mix of organisations across South Yorkshire |

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| **Additional Information** | We currently have a staff team of 16 people, most of who are off-site, and a number of off-site volunteers. This means the post-holder/s will be part of a small staff team, whilst working with a range of people across the Partner Organisations.  This role will involve working in environments with vulnerable adults and children, therefore the successful candidate will need an enhanced DBS check as a final stage of the recruitment process.  The successful candidate will complete SYCLS core training programme incorporating Chaplaincy Skills, plus Essential, Applied and Advanced Listening Skills with an assessment and sign-off. Induction training will include Listening to People in Crisis, Holistic Care, Listening and Spirituality, Safeguarding training as a minimum requirement. If the successful candidate is not a MHFA England First Aider this will also be completed as soon as is practicable.  SYCLS provide regular, ongoing, modules in project-related subjects and the Chaplain will attend 2-3 SYCLS CPD days per year.  There are two roles available: one is initially a 1-year contract, with a view to extending, dependent on funding; the second is a 3-year contract. Both roles are for 30 hours per week.  We will be asking for references from an employer as part of the recruitment process. |

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| **Estimate of travel**  This role is based across South Yorkshire. The role therefore involves travel between venues and the post-holder will require reliable transportation. There will also be a requirement to attend SYCLS offices for supervision, admin, training and team meetings. Mileage costs incurred for travelling to Partner Organisations will be reimbursed. |

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| **Time Frame**  Our aim is to **interview on Monday 30th June** with a view to a speedy appointment, therefore **welcome CV applications by 23rd June close of play**, stating your experience, relevant training and qualifications, and giving examples of how you meet the Post-holder expectations. Please also include a covering letter stating why you are interested in the position, and which of the listed Organisation types listed under ‘Overview of Role’ above you would be interested in. If you wish to be considered for fewer than 30 hours, please state how many hours/which days you are interested in working.  Applications should be emailed (and addressed to) Linda Gascoyne, Co-CEO at [linda@sycls.co.uk](mailto:linda@sycls.co.uk)  Please contact [linda@sycls.co.uk](mailto:linda@sycls.co.uk) or 07896 823749 if you want to discuss before applying. |